

PROCEDURE FOR ORDERING BLUE STAR MARKER

IMPORTANT: No marker may bear a single person's name. These markers are designed to pay tribute to the ARMED FORCES AS A WHOLE.

1. Club votes to have a Blue Star Memorial Marker. The three types are Highway Marker, placed on a dedicated highway; Memorial Marker, placed on site other than a dedicated highway, i.e. National Cemetery or Veterans Facility; and By-Way Marker, placed in civic gardens, public parks, or historical sites. (See page for specific descriptions.) An appropriate location is selected.

BLUE STAR MEMORIAL MARKER AT A NATIONAL CEMETERY: The Department of Veterans Affairs, National Cemetery System, Washington, DC has approved our design and will facilitate placement. They may be contacted c/o Technical Support Service, 401B, Washington, DC 20420.

2. Contact State Blue Star Memorial Chairman for forms and instruction.
3. Contact local authority responsible for location (i.e. Highway Department, etc.)
4. Decide who will mount the marker, pay for construction and maintain the immediate area. It is recommended that garden clubs not assume complete maintenance.
5. Clubs may solicit other organizations interested in civic development to help with construction, planting, financing, maintenance, etc.
6. To purchase the desired marker the club fills out the order form in triplicate. The words 'SPONSORED BY' and "IN COOPERATION WITH" appear in upper case lettering on the Highway and Memorial marker. For all markers, names of sponsoring clubs should be clearly printed or typed, using upper and lower case lettering, as shown on page 7. Use only four lines in any sequence. Please refer to the order form as to letters and spaces per line.
7. The completed order form in triplicate, with a check for the purchase price made out to Sewah Studios, is sent to the State Blue Star Chairman, who will obtain a dated signature from the State President. The State Chairman will then sign and date the order form and send in on to the National Garden Club chairman, who will approve the order and mail it with check to Sewah Studios for manufacturing. PLEASE ALLOW AT LEAST SIX WEEKS FOR DELIVERY OF MARKER AFTER RECEIPT BY SEWAH STUDIOS.